



Customs and Excise Department

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Upper Bay street
Kingstown
St. Vincent and the Grenadines.

Date: November 13, 2019

Dear Sir/Madam,

RE: BROKERS ID

Reference is made to our previous communications concerning Customs & Excise Building Security Policy. The Department seeks your cooperation in the implementation of this policy in the request that you provide identification for Brokers and Agents working with your company.

Coming out of a series of consultations held with Brokers, we have developed a template which you are asked to use to produce the ID's for your employees doing business with Customs. We have completed two templates; one for permanent employees and another for temporary/seasonal employees. The temporary pass should be authorized by the broker on whose behalf the employee does work.

We request that you insert the photo and name of employee, company name and logo, date of issue and employee's and authorized signatures. Our initial deadline of November 15th will be extended; as such we expect all employees to be finished with IDs by November 30, 2019.

Grateful for your cooperation.


Selwyn Da Silva (Mr.)
Comptroller of Customs and Excise (Ag.)